

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held December 10, 2019

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)

The meeting was called to order at 12:22 p.m.

Board members present:

Thomas D. Beatty, President
Jeffrey Share, Secretary
Hon. Vincent Ochoa
Hon. Joanna S. Kishner (via conference call from 12:31 p.m. to 1:00 p.m.)
Karen Byrd

Board members not present:

Hon. Jerry A. Wiese II
Barbara Wagner

Others in attendance:

Jason Patchett, Legal Counsel for the Clark County Law Library
Mylene Harris, Financial Analyst II, Department of Finance
Chanteyl Hasse, Director, Clark County Law Library
Kelii Ota, Office Services Manager, Clark County Law Library
Shelly Newton, Law Librarian, Clark County Law Library
Summer Youngquist, Law Librarian, Clark County Law Library
Justin Iverson, Law Librarian, Clark County Law Library

Ms. Hasse certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved.

II. PUBLIC COMMENT.

None.

**III. APPROVAL OF BOARD MEETING MINUTES FROM AUGUST 20, 2019.
BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the board meeting minutes for August 20, 2019 be approved.

It was moved and carried that Items be taken out of order in the interest of time and that Item VI. be addressed at a later time, depending on Board Member availability.

IV. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that donations from the following be accepted:

Craig B. Friedberg, Esq.
Federal Public Defender's Office for the District of Nevada
Office of United States Senator Catherine Cortez Masto

V. LIBRARY OPERATIONS REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

VI. DIRECTOR'S ANNUAL PERFORMANCE APPRAISAL. DISCUSSION AND POSSIBLE ACTION ON THE DIRECTOR'S ANNUAL PERFORMANCE APPRAISAL AND SUPPLEMENTAL PAY ADJUSTMENT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the Director be awarded a 6.5 percent supplemental pay adjustment.

VII. DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL FOR TWO (2) STAFF MEMBERS TO ATTEND THE PUBLIC LIBRARY ASSOCIATION ANNUAL CONFERENCE IN NASHVILLE, TN, FEBRUARY 25-29, 2020. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that travel for two staff members to attend the Public Library Association Annual Conference in Nashville, TN from February 25-29, 2020 be approved.

VIII. DATE FOR NEXT BOARD MEETING SCHEDULED FOR JANUARY 21, 2020. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that the next Board Meeting date be left to the discretion of the Director based upon the availability of budgeting information and other details that may be necessary before the next meeting.

IX. PUBLIC COMMENT.

None.

X. ADJOURNMENT.

The meeting was adjourned at 1:34 p.m.